ANNUAL MINUTES
OSWEGO COUNTY CIVIC FACILITIES CORPORATION
March 20, 2025
44 W. BRIDGE ST.
OSWEGO, NEW YORK

PRESENT: N. Canale (Virtual), P. Church (Virtual), K. Gardner and T. Stahl,

EXCUSED: None

ALSO PRESENT: Kevin C. Caraccioli, Karen Perwitz and Austin Wheelock

Secretary/Treasurer Stahl called the meeting to order at 8:38 a.m. at 44 West Bridge Street in Oswego, NY.

Secretary/Treasurer Stahl conducted a roll call of members.

RESGINATION OF MEMBERS

Mr. Wheelock reported that three members of the OCCFC Board and tendered their resignations effective December 31, 2024. Following a discussion, on a motion by Mr. Gardner, seconded by Mr. Canale, based on a unanimous vote, the motion to accept the resignations of Mr. Toth, Mr. Schick and Mr. Trimble was approved.

APPROVAL OF MINUTES

On a motion by Gardner, seconded by Mr. Canale, the minutes of the August 20, 2024, meeting were approved.

NOTICE OF MEETING

A notice was published in The Palladium Times on March 6, 2025.

GROSSMAN ST. AMOUR, CPAs

Mr. Wheelock presented a draft of the audited financial statements prepared by Grossman St. Amour CPAs for FYE 12/31/2024. Following a discussion, on a motion by Mr. Gardner, seconded by Mr. Church, based on a unanimous vote, the motion to approve the audited financial statements for FYE 12/31/2024 was approved.

ANNUAL REPORT 2024

Mr. Wheelock presented the 2024 Annual Report for the OCCFC in accordance with NYS ABO regulations for the purpose of PARIS reporting. Following a discussion, on a motion by Mr. Church, seconded by Mr. Gardner, based on a unanimous vote, the 2024 Annual report was approved.

FINANCIAL STATEMENTS

Mr. Wheelock reviewed profit and loss statements and the balance sheet as of February 28, 2025. Following a discussion, on a motion by Mr. Gardner, seconded by Mr. Church, based on a unanimous vote, the financial statements as of February 28, 2025 were approved.

POLICIES

Mr. Wheelock gave an overview of the current policies of the organization stating that no changes needed to be made. Following a discussion, on a motion by Mr. Gardner, seconded by Mr. Canale, based on a unanimous vote, the policies of the organization were reaffirmed.

Next Meeting

August 28, 2025, at 8:30 a.m.

Adjournment

On a motion by Mr. Gardner, seconded by Mr. Canale, based on a unanimous vote, the meeting was adjourned at 8:56 a.m.

Respectfully Submitted,

Tim Stahl
Secretary